



Minutes of the Meeting of Hilldale Parish Council

Thursday 4th November 2021; 7.00pm held at Hilldale Village Hall

Participants: Cllr G Ward (Chairman) (GW), Stuart Ashcroft (SA) Trish Grimshaw (Parish Clerk) (PG), Cllr Whittington (DW) and 1 member of the public

1. Apologies: Cllr Ian Bell (IB), Cllr May Blake (MB)

Welcome: The Chair welcomed all to the meeting.

2. Declarations of Interest and Dispensations: None

3. Public Participation – Mr Halkett raised an issue regarding several street lighting posts being shrouded by trees which he has reported to the highway's authority; Cllr Whittington agreed to follow this up.

Mr Halkett advised of the HCA being approached by LCC 'older peoples champion' to apply for a grant (up to £250) and welcomed suggestions in order to submit an application (by 30/11). A large non slip mat for the entrance foyer of the village hall was a possible item to consider; other suggestions will be welcomed noting the deadline of the end of November. Mr Halkett was thanked for this information.

4. Minutes of the Previous Meeting 02/09/21: These were agreed as a correct record; proposed by Cllr S Ashcroft and seconded by Cllr G Ward and will be duly signed by the Chairman.

5. Parish Clerks Report: The Clerk provided a verbal summary of the work which has been undertaken since the last meeting (report previously circulated). The Clerk suggested it would be useful to incorporate a 1 hour 'mini' clean as bookings increase by using another external provider as the current provider has a minimum clean of 2 hours. It was resolved to leave things as they are for the time being and continue to monitor the budget spend.

The electrical fault in the hall was identified and resolved within a week (due to water in the emergency light) however the Clerk advised of further work (upgrading the consumer unit) that has been recommended by the electrician. It was resolved that the Clerk should obtain prices for an electrical inspection which will identify any essential works.

6. Items for information - reports from outside bodies. None to report.

7. To provide an update on the purchase and installation of a SPID. Following the site visit (3/11/21) with Alan Cox (LCC), Cllr Ward, Cllr Whittington and the Clerk suitable lampposts on Chorley Road were identified for erecting the SPID. LCC agreed to supply the plates for the lampposts which will be put up once they have received confirmation that the SPID is fully working. Training will be required for anyone putting the SPID up and down which will be offered free of charge. The Clerk to offer to our current grounds maintenance contractor.

8. To receive an update on the overflowing sewer on the field which has been investigated by United Utilities. Further video footage has been e mailed to UU re the overflowing sewer and

a request made to check readings on the pressure meter downstream on the day of the occurrence. Following the investigations regarding the field flooding UU identified a tank which should hold the water if there is a sudden surge in water due to a storm. We have been advised to continuing reporting further incidents.

9. To advise of the Parish & Town Council Conference 'Working Better Together' being held on 13/11/21 9.30am to 2.30pm via Microsoft teams or in person at 'The Exchange', County Hall, Preston - Noted

10. To discuss the village hall floor repair and resolve a way forward. The Clerk advised of her meeting at the hall with the original contractor who inspected the floor. It was resolved to write to the flooring contractor requesting a response within 4 weeks in order to report back to the next Parish Council meeting in December.

11. To discuss the Queens Platinum Jubilee and welcome suggestions to celebrate the event. It was resolved that celebrations will be in conjunction with Hilldale Community Association.

12. To discuss the arrangements for the shared use of the Parish Council printer/stationery with Mawdesley Parish Council and resolve to share costs. It was resolved to agree in principle, following further details re how this will be documented.

13. To consider the quotations received for the installation of a landline and internet and resolve a way forward. It was resolved purchase the BT quotation which included landline and broadband - Full Fibre 100 which gives an average download speed of 150Mbps and an average upload speed of 30Mbps with a guaranteed minimum download speed of 100 Mbps at £29.95 inc vat per month on a 24 month contract and free installation. The landline can be set up to incorporate restrictions on outgoing calls.

14. To consider the reinstatement of the Parish Newsletter and resolve the date of issue and frequency of newsletter. It was resolved to reinstate the Parish Council Newsletter twice a year commencing with the first newsletter in the new year.

15. To consider running a training session for local residents at the hall on how to operate the defib. It was resolved to seek 2 training dates to take place early next year.

16. To receive an update on action taken regarding rocks and stones along grass verges.
No further update available

17. To receive an update on a Village Plan renewal. It was resolved the Clerk obtains further contact details of Martin Trengrove (e mail address has bounced back)

18. To discuss progressing the Councils wish to formulate a carbon neutral strategy formulating a plan of action. It was resolved to write to WLBC for guidance to enable the Parish Council to adopt a similar policy.

19. To resolve to agree to obtain quotations to produce 2 design concepts, one to replace the existing roof with a full width pitched roof incorporating PVE panels and enhanced installation and an additional one for a replacement eco build with approx. 30% more

useable space. It was resolved to defer this matter item and consider in conjunction with the carbon neutral strategy.

20. Planning Matters – to discuss and decide a response (if applicable) to:

Public Notice

Application Number: 2021/1096/OUT

Proposal: Outline - Demolition of existing horse walker, store and part of stables and erection of detached bungalow, including details of access, layout and scale.

Location: Higher Wrennalls Farm, Coopers Lane, Hilledale, Heskin, Chorley, Lancashire, PR7 5PU. No comments

21. To consider and approve the schedule of accounts for payment – approved

22. To receive an update on progress in relation to the Annual Governance Accountability Return – the Clerk reported the AGAR has been advertised appropriately and received no requests for inspection.

23. Financial reports – to ratify accounts and authorise payments - approved

There being no further business the meeting closed at 20.02

Clerk: Trish Grimshaw

E mail: Clerk@hilledaleparishcouncil.com

Signed

G WARD, CHAIRMAN

Dated02/12/21